**Healthcare Provider Notification Regarding the Completion   
of the Required NYS School Health Examination Form**

Dear Healthcare Provider, Date:

Education Law requires all New York State (NYS) public school students to have a health exam as a new entrant and in Pre-K or Kindergarten and grades 1, 3, 5, 7, 9, and 11.

All health examinations performed for school MUST be documented on the  [NYS Required Health Examination Form](http://www.p12.nysed.gov/sss/documents/health-exam-form.pdf) or an Electronic Health Record (EHR) equivalent health exam form - pursuant to Education Law. The form is available on the [NYS Center for School Health (NYSCSH)](https://www.schoolhealthny.com/domain/137) and [NYS Education Department (NYSED](https://www.p12.nysed.gov/sss/documents/health-exam-form.pdf)) websites.

**We understand that an increasing number of private healthcare providers use EHR systems. To Comply, the HER must be an HER equivalent form. The** [**Instructions for Completion of the New York State Health Examination EHR Compatible Form (nysed.gov)**](https://www.p12.nysed.gov/sss/documents/NewSchoolformInstrucfinal2.16.20.pdf) **must be used to ensure it contains the same information in relatively the same order as on the Required New York State School Health Examination Form to be equivalent. The components on the health exam form are required in NYS Law.**

**Please note:** Students who provide a physical exam that is not acceptable will be required to have the parent/guardian contact your office to complete the correct form.

Students who are unable to obtain the correct form will be required to have the health examination repeated at school. To avoid extra work for your office and causing undo stress on students and families, we ask that you comply with Education Law and document a health exam on the correct form or electronic health record equivalent.

This information is also on the NYS Center for School Health website at [www.schoolhealthny.com](http://www.schoolhealthny.com).

**Thank you for assisting your patients and families by providing the documentation required by NYS Education Law.**

Sincerely,

School Medical Director/Administrator

**Please direct any questions to:**

Nurse: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This sample resource is located at [www.schoolhealthny.com](http://www.schoolhealthny.com) – 10/31/2023